

## General

- Laundry room should be well vented and drainage area clear
- Lint traps in dryers should be checked along with vents
- Lighting for entrance way to buildings reviewed for proper illumination and exit signs
- Fire extinguishers and Smoke alarms maintenance reviewed for updates or service
- Entrance to buildings should have either carpet or nonskid materials on floor
- Club house cooking area should be inspected and reviewed for cleanliness and grease removal
- Insect / termite control controls should be updated
- Vacant lots cleared of debris and maintenance rotation set
- Vacant homes should be checked for security and a schedule set for routine inspections
- Hydrants identified with bright markings and are unobstructed
- All homes should have visible street numbers
- Skirting, carports and sheds at homes noted for repair
- Trees should be inspected for damage or / and disease. Removal of tree or limbs to limit potential damage from falling
- Septic systems inspected by qualified contractor including lines.
- Have all contractors provided up-to-date insurance certificates including liability auto and workers compensation
- Signs posted for:
  - Children play area
  - Speed limits
  - No swimming
  - No smoking in service areas
  - No swimming
- Vehicle records should be reviewed for maintenance